



Rydal Day Nursery  
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## Opening Times, Fees, and Funding Information from April 2024

Rydal is open from 8am to 6pm (5:30pm on Friday's), Monday to Friday, for 50 weeks of the year and only offers all year-round places. We are closed during the week between Christmas and New Year and for the 8 bank holidays. We may close for 1 inset day per year for staff training and will notify you of this date if an inset day is planned. No fees are charged for these planned closure dates.

At Rydal we are delighted when we are chosen to be your child's nursery. We accept children from 3 months old, and they are welcomed into our Tweenies room. From the first day of the month after their 2<sup>nd</sup> birthday they will move to our Jolly Tots room. Children then progress to Preschool between the 1<sup>st</sup> of the month after they turn 3 and the September before they start school.

### Session Times

Our core session times for all sessions are 8.30 – 12 noon and 1 – 4.30 pm. In addition to our core opening times, we offer 8am start for breakfast club and tea sessions till 5.30 or 6.00 pm (5.30pm on a Friday). To enable us to remain within correct adult to child ratios, children need to have left the premises by the time their session finishes. We ask that you arrive to collect your child **before** the end of the session to ensure staff are able to give you a full handover.

### Settling in & Uniform

Approximately 6 weeks before your start date, you will be contacted to arrange your 2 settling in sessions. The first session will be for 1 hour and is free of charge, the second settling session is usually for 2-3 hours but children can stay longer if they are doing well. The second session is therefore charged at the full session rate.

Rydal day nursery polo shirts are available to buy at £9 each, should you wish. They are durable, long lasting and are perfect for messy play and nursery days. They come in variable sizes and can be ordered, ready for your child starting.

### Registration Deposits & Fees

A registration deposit of £100 is payable to secure your child's place, this will be deducted from your final invoice. Should you decide not to start with us or not give the minimum notice period, the deposit will be retained by Rydal Day Nursery.

Fees are charged in advance. Invoices are emailed out around the 25<sup>th</sup> of the month and payment is due by the first of the month. Parents can login to their child's nursery admin account to view invoices and payments at any time. We recommend parents set up a Government Tax Free Childcare Account to pay for their Nursery fees. For every £8.00 paid by parents into their Government Tax Free Childcare Account, the Government will contribute £2.00.

Go to [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) to apply and for info on all available childcare funding.

## Tweenies Fees – 6 months to the last day of the month they turn 2

| Options                        | Details  | Fees from April 2024 |
|--------------------------------|--|----------------------|
| Breakfast Club<br>8.00-8.30    | Childcare only, bring breakfast (optional)   | £4.90                |
| Core session<br>8.30 – 12.00   | Childcare, food, nursery consumables & resources   | £36.00               |
| Core session<br>1.00-4.00      | Childcare, food, nursery consumables & resources   | £36.00               |
| Lunch time<br>12.00 – 1.00     | Childcare & 2 course cooked lunch meal   | £8.75                |
| Tea time<br>4.30 – 5.30        | Childcare & 2 course tea meal  | £10.00               |
| Tea time<br>extended, 4.30 – 6 | Childcare & 2 course tea meal  | £12.50               |
| Full Day<br>8.30 – 4.30        | Childcare, snacks, 2 course cooked lunch meal,<br>nursery consumables & resources, outside visits etc. | £65.70               |

## Jolly Tots & Pre-School Fees –Unfunded session fees from 1<sup>st</sup> of the month after they turn 2 till school age

| Options                          | Details  | Fees from April 2024 |
|----------------------------------|--|----------------------|
| Breakfast Club<br>8.00-8.30      | Childcare only, bring breakfast (optional)   | £4.90                |
| Core session<br>8.30 – 12.00     | Childcare, food, nursery consumables & resources   | £27.50               |
| Core session<br>1.00-4.30        | Childcare, food, nursery consumables & resources   | £27.50               |
| Lunch time<br>12.00 – 1.00       | Childcare & 2 course cooked lunch meal   | £8.75                |
| Tea time<br>4.30 – 5.30          | Childcare & 2 course tea meal  | £10.00               |
| Tea time<br>extended 4.30 – 6.00 | Childcare & 2 course tea meal  | £12.50               |
| Full Day<br>8.30 – 4.30          | Childcare, snacks, 2 course cooked lunch meal,<br>nursery consumables & resources, outside visits etc. | £56.70               |

## Information on Funded Places

Please note, we charge a sustainability charge for funded places.

There are several types of funding available.

- 9 month old funding (available from September 2024)
- Working parents 2 year old funding
- 2 year old funding for disadvantaged children
- 3 & 4 year old universal funding
- 3 & 4 year old extended funding

For eligibility criteria for all categories and to apply for funding go to [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

A child's funding year will commence from the start of the term after the age specification of the funding. A child's funding year is a year from when the funding commenced i.e January to December, April to March or September to August.

| Child turning the specified funding age between       | Eligible for funding from |
|---|---------------------------|
| 1 <sup>st</sup> September – 31 <sup>st</sup> December | 1 <sup>st</sup> January   |
| 1 <sup>st</sup> January – 31 <sup>st</sup> March      | 1 <sup>st</sup> April     |
| 1 <sup>st</sup> April – 31 <sup>st</sup> August       | 1 <sup>st</sup> September |

### **9 Month old funding ('15 hrs' available from September 2024, '30 hrs' available from September 2025)**

Apply at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

'15 hours' funding - 570 hours per funding year (570 / 47.5 weeks = 12hrs/week).

'30 hours' funding - 1140 hours per funding year (1140 / 47.5 weeks = 24hrs/week).

If eligible, you will receive a code via your online Childcare Choices Account.

You must re-confirm your eligibility every 3 months. If you do not re-confirm, your funding may stop.

### **Working families 2 year old funding ('15 hrs' available from April 2024, '30 hrs' available from September 2025)**

Apply at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

'15 hours' funding - 570 hours per funding year (570 / 47.5 weeks = 12hrs/week).

'30 hours' funding - 1140 hours per funding year (1140 / 47.5 weeks = 24hrs/week).

If eligible, you will receive a code via your online Childcare Choices Account.

You must re-confirm your eligibility every 3 months. If you do not re-confirm, your funding may stop.

### **2 year old funding for disadvantaged children ('15 hrs' funding)**

Apply directly to North Somerset Council. Information can be found at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

570 hours per funding year (570 / 47.5 weeks = 12hrs/week)

If you are eligible for 2 year old funding for disadvantaged children, you will be given a 2 year old funding voucher and letter, via email, from North Somerset Council.

Once you have been granted this funding, children will remain eligible until the start of the term after their 3rd birthday.

### **3 & 4 year old universal funding ('15 hrs' funding)**

All children are eligible for this funding so there is no need to apply.

'15 hours' funding - 570 hours per funding year (570 / 47.5 weeks = 12hrs/week).

### **3 & 4 year old extended funding ('30 hrs' funding)**

Apply at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)

'15 hours' funding - 570 hours per funding year (570 / 47.5 weeks = 12hrs/week).

If eligible, you will receive a code via your online Childcare Choices Account.

You must re-confirm your eligibility every 3 months. If you do not re-confirm, your funding may stop.

### **How we claim funding**

At Rydal we claim funding between the hours of 8:30 am and 4:30 pm (our core opening times). In addition to our core opening times, we offer: 8am start, for Breakfast Club and Teatime sessions, with collections at 5.30 or 6.00 pm (5.30pm on a Friday).

We claim the funding on your behalf directly from the Local Authority. Several weeks before your child's funding is due to commence, we will send you a Parent Declaration Form to complete and return. You will need to bring your child's original passport or birth certificate to Rydal so we can take a copy to upload to the funding system. If you have any questions, after reading the information below, please contact Claire at [accounts@rydaldaynursery.co.uk](mailto:accounts@rydaldaynursery.co.uk).

At Rydal, funding is stretched over 47.5 weeks, to a maximum of 12 hours/week for 15 hours funding and 24 hours/week for 30 hours funding. 47.5 weeks is the maximum North Somerset Council allow us to claim as this maximises the number of funding hours we can claim, so parents get their full entitlement. As we are open for 50 weeks per year, **2.5 weeks are charged at the unfunded rate**. We do not offer Term Time only places. IMPORTANT: See the calendar below for information on when we can claim funding.

### North Somerset Council's Funding Calendar for Funded Childcare Places from September 2023

| Autumn funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Sep-2023              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    |    |    | 1  | 2  | 3  |
| 4                     | 5  | 6  | 7  | 8  | 9  | 10 |
| 11                    | 12 | 13 | 14 | 15 | 16 | 17 |
| 18                    | 19 | 20 | 21 | 22 | 23 | 24 |
| 25                    | 26 | 27 | 28 | 29 | 30 |    |
|                       |    |    |    |    |    |    |

| Autumn funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Oct-2023              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    |    |    |    |    | 1  |
| 2                     | 3  | 4  | 5  | 6  | 7  | 8  |
| 9                     | 10 | 11 | 12 | 13 | 14 | 15 |
| 16                    | 17 | 18 | 19 | 20 | 21 | 22 |
| 23                    | 24 | 25 | 26 | 27 | 28 | 29 |
| 30                    | 31 |    |    |    |    |    |
|                       |    |    |    |    |    |    |

| Autumn funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Nov-2023              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    | 1  | 2  | 3  | 4  | 5  |
| 6                     | 7  | 8  | 9  | 10 | 11 | 12 |
| 13                    | 14 | 15 | 16 | 17 | 18 | 19 |
| 20                    | 21 | 22 | 23 | 24 | 25 | 26 |
| 27                    | 28 | 29 | 30 |    |    |    |
|                       |    |    |    |    |    |    |

| Autumn funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Dec-2023              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    |    |    | 1  | 2  | 3  |
| 4                     | 5  | 6  | 7  | 8  | 9  | 10 |
| 11                    | 12 | 13 | 14 | 15 | 16 | 17 |
| 18                    | 19 | 20 | 21 | 22 | 23 | 24 |
| 25                    | 26 | 27 | 28 | 29 | 30 | 31 |
|                       |    |    |    |    |    |    |

  

| Spring funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Jan-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
| 1                     | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                     | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                    | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                    | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                    | 30 | 31 |    |    |    |    |
|                       |    |    |    |    |    |    |

| Spring funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Feb-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    |    | 1  | 2  | 3  | 4  |
| 5                     | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                    | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                    | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                    | 27 | 28 | 29 |    |    |    |
|                       |    |    |    |    |    |    |

| Spring funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Mar-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    |    |    | 1  | 2  | 3  |
| 4                     | 5  | 6  | 7  | 8  | 9  | 10 |
| 11                    | 12 | 13 | 14 | 15 | 16 | 17 |
| 18                    | 19 | 20 | 21 | 22 | 23 | 24 |
| 25                    | 26 | 27 | 28 | 29 | 30 | 31 |
|                       |    |    |    |    |    |    |

| Summer funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Apr-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
| 1                     | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                     | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                    | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                    | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                    | 30 |    |    |    |    |    |
|                       |    |    |    |    |    |    |

  

| Summer funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| May-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    | 1  | 2  | 3  | 4  | 5  |
| 6                     | 7  | 8  | 9  | 10 | 11 | 12 |
| 13                    | 14 | 15 | 16 | 17 | 18 | 19 |
| 20                    | 21 | 22 | 23 | 24 | 25 | 26 |
| 27                    | 28 | 29 | 30 | 31 |    |    |
|                       |    |    |    |    |    |    |

| Summer funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Jun-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    |    |    |    | 1  | 2  |
| 3                     | 4  | 5  | 6  | 7  | 8  | 9  |
| 10                    | 11 | 12 | 13 | 14 | 15 | 16 |
| 17                    | 18 | 19 | 20 | 21 | 22 | 23 |
| 24                    | 25 | 26 | 27 | 28 | 29 | 30 |
|                       |    |    |    |    |    |    |

| Summer funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Jul-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
| 1                     | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                     | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                    | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                    | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                    | 30 | 31 |    |    |    |    |
|                       |    |    |    |    |    |    |

| Summer funding period |    |    |    |    |    |    |
|-----------------------|----|----|----|----|----|----|
| Aug-2024              |    |    |    |    |    |    |
| Mo                    | Tu | We | Th | Fr | Sa | Su |
|                       |    |    | 1  | 2  | 3  | 4  |
| 5                     | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                    | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                    | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                    | 27 | 28 | 29 | 30 | 31 |    |
|                       |    |    |    |    |    |    |

Green: Funded days  
 Grey: Non funded days  
 Red: Nursery closed, no fees charged, no funding claimed

### Information on Holiday & Sickness for Funded Places

North Somerset Council have advised us that if a child has more than 2 weeks off at a time, they will not pay the funding for any sessions from the 3<sup>rd</sup> week onwards, until the child starts attending again. This is calculated in terms of funded hours/week.

Any funded sessions that Rydal is unable to claim from North Somerset Council due to your child being absent for more than 2 weeks, will be charged at the unfunded rate

## Sustainability Charge

For funded sessions, we charge a sustainability charge per AM and PM session attended, which relates to that part of the session NOT covered by funding and for services not linked to the Nursery Education funded place.

We charge a sustainability charge to ensure that our business is viable, successful, and can continue to provide an enhanced level of care for our families. It covers administration costs, children's parties and special occasion resources. It covers additional activities and visits from outside companies for example animal petting companies, music & movement sessions and sport active sessions. It also covers, amongst many other things, additional staffing cost, over and above the minimum government requirements. The Early Years Funding has been calculated on the assumption that all settings are full all the time, and are working to their maximum ratios permitted and to the minimum numbers of qualified staff permitted, which is only one member of staff qualified as a Level 3 Practitioner per nursery, with the remaining staff being qualified at a Level 2 or unqualified. Here at Rydal, over 90% of our childcare staff are qualified to Level 3 and 25% are qualified to level 4 or above, we believe this gives a better quality of care for your children. Some of the sustainability charge goes towards paying the additional rate per hour that a Level 3 Practitioner is paid.

Our sustainability charge for funded places are:

|  | Details  | Fees from April 2024 | Unfunded rate |
|--|--|----------------------|---------------|
| Core session<br>8.30–12pm 3.5hrs funding | Childcare free. Sustainability charge payable  | £7.90                | £27.50        |
| Core session<br>1.00–4.30 3.5hrs funding | Childcare free. Sustainability charge payable  | £7.90                | £27.50        |
| Lunch time<br>12–1pm 1hr funding         | Childcare free, 2 course cooked lunch meal   | £3.60                | £8.75         |
| Full day 8.30-4.30<br>8hrs funding       | Childcare free. AM & PM Sustainability charge and 2 course cooked lunch charge payable | £19.40               | £57.00        |

We charge a reduced sustainability charge of £4.40 per core session for children in receipt of disadvantaged 2 year old funding.

Sessions booked outside of our core session times are charged at full rate as no funding is claimed for them. Additional one-off sessions are charged at the unfunded rate because we do not receive funding from North Somerset for one off sessions. Any core session hours that a child attends Rydal that are not covered by funding will be charged at our full unfunded rate.